

**From:** Salemi, Charles (DPH) <Charles.Salemi@MassMail.State.MA.US>  
**Sent:** Tuesday, July 26, 2011 11:56 AM  
**To:** Nassif, Julianne (DPH) <Julianne.Nassif@MassMail.State.MA.US>  
**Subject:** RE:DEA school

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I asked Nicole and Dan about their availability for DEA school in September and neither one can attend that class. Daniela will be back Monday, and I know she would be interested in attending. Hevis will have 5 months of bench work under her belt, but the DEA requests that chemists attending the class have at least one year of bench work. CBS

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**From:** Nassif, Julianne (DPH)  
**Sent:** Friday, July 22, 2011 11:04 AM  
**To:** Khan, Annie (DPH)  
**Cc:** Salemi, Charles (DPH); O'Brien, Elisabeth (DPH); Piro, Peter (DPH)  
**Subject:** FW: technical review sheet

Fyi from Worcester lab.  
Julie

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**From:** Selin, Ellen [mailto:Ellen.Selin@umassmed.edu]  
**Sent:** Friday, July 22, 2011 10:59 AM  
**To:** Nassif, Julianne (DPH)  
**Subject:** RE: technical review sheet

Hi Julie,

We don't have a form for Technical Review. I have attached our procedure. Also, I have attached the cover sheet of the report which includes Administrative Review Checklist (Since this is mandated for 100% of cases, we put it on the cover.) Though not required, we do 100% Technical Review and 10% Comprehensive Review on top of this. Comprehensive Review also includes checking the Evidence and Chain of Custody.

We are just finalized on our Policies and Procedure updates and I will send a disc with them on it if you are still interested.

Stay cool!

Ellen

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**From:** Nassif, Julianne (DPH) [mailto:julianne.nassif@state.ma.us]

**Sent:** Friday, July 22, 2011 10:35 AM

**To:** Selin, Ellen

**Subject:** technical review sheet

Hi Ellen,

We are working on a technical review sheet for the Drug Lab. It is turning out to be quite long. Do you have an example of one you could email, so that we can see if we are on the right track.

Thanks, Julie

*Julianne Nassif*

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